

Tuesday 5 September 2023

Autumn vaccination – staff clinics We've had a great response to the staff clinics arranged for this year's 'flu and COVID-19 vaccination programmes, with some clinics already fully booked! Thank you to the early birds; if you haven't got round to arranging your appointment yet don't worry, there are still plenty of opportunities to get your jab. The full list of staff clinics is attached to the email used to send out this brief, please remember the following:

- Always bring your staff ID with you.
- Wherever possible, book an appointment. Drop-in clinics are for those colleagues who need more flexibility.
- Drop-in clinics can get busy at peak times; you may be asked to come back later.
- If you are using the online portal to arrangement an appointment, remember to select the staff vaccination option, even if you are eligible for other reasons (e.g., age). Staff clinics will **only** show up for booking if you select the staff option.
- You don't have to go to a staff clinic; if one of the public vaccination centres is more convenient, please book in there. As a rule, there will **not** be staff-only queues in these centres (some exceptions in Aberdeenshire & Moray, please see the clinic list attached for more information)
- The vaccination teams are your NHS colleagues and are entering their busiest period. Please treat them with kindness and respect.

Information about the vaccination programme, and which vaccines people may be eligible for, is available here: [Winter vaccines | NHS inform](#)

Weekly pay for bank workers - review We introduced weekly pay for bank workers last November, as a test of change. We're now looking for feedback, from bank workers and managers who use bank workers in their area/service. We have put together two short forms and would be grateful if you could take a few minutes to complete them:

[If you are a bank worker, please click here](#) or scan the QR code below.



[If you are a manager who uses bank workers, please click here](#) or scan the QR code below.



Both surveys will be open until Friday 22 September.

Microsoft Teams issues Information was circulated, via Global email earlier today, regarding some reported issues with Teams. These include:

- Teams messages/chat or channels not being displayed.
- Teams reporting as being offline and inability to change.

To resolve these issues please follow these steps:

- Click on your initials at the top right of Microsoft Teams.
- Select sign out.
- A warning message titled “are you sure you want to sign out?” will be displayed – select sign out button.
- Open Microsoft Teams and your messages and channels will be visible.

If following the steps above does not resolve your fault, please contact the IT Service Desk for further investigation to be carried out.

HAI education framework – update The revised “NHSG Healthcare Associated Infection (HAI)–Antimicrobial Resistance (AMR) Education Framework for Staff August 2023” is now live on the Infection Prevention & Control intranet page (networked devices only): [Pages - PoliciesandProtocols \(scot.nhs.uk\)](#)

Turas - signing in with Office 365 A change to how users can sign into Turas is being phased in this week, which will allow you to sign in using your Office 365 account, rather than with a separate username and password. This change will have implications for the Turas Appraisal application for colleagues on Agenda for Change; [there’s more information available here](#) (intranet link, networked devices only).

Culture Matters roadshow The first Culture Matters Roadshow is on **Monday 11 September** at Dr Gray’s Hospital (Foyer and dining room) between 11am-1pm. This is an open invitation to come along and talk to us irrespective of your role.

We will be sharing information on the [Commitment to Culture resource pack](#) (intranet link, networked devices only), which has evolved from initial discussions and work at the Culture Collaborative. The pack has been developed for you to use locally, recognising this is where culture is - and needs to be - owned, shaped, and experienced. The roadshows aim to increase awareness, across the NHS and

HSCPs, of developing values-based cultures that are supportive, inclusive and empowering. We will keep you updated on the Roadshow timetable, scheduled from September 2023 to January 2024. If you have any questions about the roadshows, please email gram.culturematters@nhs.scot

MedWatch newsletter The latest edition of the MedWatch newsletter is out now and available to read here: [Vol.4 Issue 3 September 2023 \(office.com\)](#)

Reminder - Leading an Empowered Organisation (LEO) programme Calling all Nurses, Midwives, AHP's, Healthcare Scientists and Psychologists; there are still some spaces remaining for the September sessions of the LEO Programme - 'Leading an Empowered Organisation' - a leadership programme used worldwide. If you would be interested in taking part, please see attached flyer for further details and contact gram.practiceeducation@nhs.scot to secure your space. If you are interested in sessions later in the year, please also get in touch to book your space.

Tune of the day Sometimes you need a deeper cut; [Tuesday's Dead](#) by Yusuf/Cat Stevens seems appropriate! (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot